

TCET/FRM/IP-02/10

Revision: B

**Semester Plan**  
**(Practical / Tutorials / Assignment)**

Semester: **V**

Course: **TE EXTC**

Batches: **A3 A4**

Subject: **Business Communication and Ethics** Class: **TE- A**

Batch size: **40- 42**

Laboratory faculty in charge: **Mr. Tulshiram Kudale**  
**(Lab Assistant )**

Lab. Assistant /Attendant:

Note: **Tutorials are planned as per University Curriculum**

**Basic Tutorials:**

Sr. No.	TITLES Experiments / Tutorials / Assignment (Planning with use of Technology)	/Planned Date	Completion Date	Remarks
1.	Mock Group Discussion	25/7/2017		
2	Mock Group Discussion	01/8/2017		

**Personality Development Tutorials with some Group Activity:**

3.	Final Group Discussion	08/8/2017		
4.	Meetings and Documentation	22/8/2017		
5.	Report Synopsis and Topic Finalisation	29/8/2017		
6.	Memo Report	05/9/2017		
7.	Technical Proposal	12/9/2017		

**Group Learning Activity:**

8.	Interpersonal Skills: Activity	19/9/2017		
----	--------------------------------	-----------	--	--

Issued By: MR

Approved By: Principal

9	Interpersonal Skills: Activity	26/9/2017		
10	Resume and Mock Interviews	03/10/2017		
11	Mock Interviews	10/10/2017		

1. **Mini /Minor Projects Objective:** To get hands on experience in writing the short and long reports with respect to student choice in the following areas. **(30 Hrs/ Semester/ Student). (Total 120 Hrs)**

The areas are :

1. Research 2. Multidisciplinary

**Mini/Minor project :** Will be decided as per the students' choice.

	Planned	Completed		Planned	Completed		Planned	Completed
No. of Prac	00		No. of Assignments	10		No. of Tutorial	Basic Tut: 02 Personality Development Tut: 05 Group Learning/ Case study : 04 Bridge Course: 02	

DOSLNE:

DOSLE (engaged in some other dates):

Group activities are required to be added with the practical related to course to enhance the learning activity of the student in the course. Group activity includes: Group presentation, new experiment design, mini projects etc.

**Note:**

1. The practical plan date and completion date shall be in compliance. For any non-compliance reason(s) required to be stated in remark column.
2. Learning objective and outcome shall be clearly stated with each of experiments/ tutorials/ assignments and are required to be mapped at the end of the semester.
3. Entry for DOSLE (engaged on some other date) shall be done with proper mapping to DOSLNE.

**(Mr. Tulshiram Kudale)**

Name & Signature of Faculty

Signature of HOD

Signature of Principal / Dean Academic

Date: 19/07/2017

Date:

Date:

Issued By: MR

Approved By: Principal